**Request for Refund**

**Thailand’s National Park Accommodation and Service**

Executed at ………………………..

Date ……………………………….

Subject: Request for accommodation and service fee refund

Director of National Park Office

This is with reference to my booking number………………………………………………….,

with National Park ………………………………………………………………………………………

from (DD/MM/YY) …………………. to (DD/MM/YY) ……………….. a total of …………. day(s).

Whereas, I (Mr. / Mrs. / Ms.) …………………………………………………………………

has submitted a request for refund ……………………………………….. baht.

1. Reason to Request for Refund :

🗆 Due to official activities during the booking period

🗆 Due to natural disaster

🗆 Floods 🗆 Storm 🗆 Fire 🗆 Earthquake 🗆 Monsoon 🗆 Others

🗆 Other reason, please state …………………………………………………………………

2. I hereby attached documents as follows:

🗆 An original receipt

🗆 A payment confirmation document

🗆 Bank account number (for transferring the refund)

🗆 Copy of passport (foreigner only)

3. Address ……………………………………………………………………………………...

…………………………………………………………………………………………………………..

…………………………………………………………………………………………………………..

Telephone Number ………………………………. Fax Number ………………………………………

Email Address ………………………………….

For your consideration.

………………………………

(………………………………)

For inquiry, please contact Tel. +66 2579 6666 ext.1743,1744 Fax +66 2579 5269